

| New Neighbors of Greater                        |                         |                  |  |
|---|-------------------------|------------------|--|
| Round Rock 2024-25 Budget                       | Presented to Membership | 11-Apr-24        | Budget Committee: Edwards, Cellura, Verheyden, Figuerido, Leiterman, and Ober.                                 |
|   | Actuals                 | 2024-2025        | 2024-2025 Budget Committee Notes   |
| Revised 4-4-24                                  | Thru 3-31-24            | Proposed         |  |
| <b>LUNCHEON INCOME</b>                          |                         |                  | This budget uses the \$22 lunch charge, \$5 meeting seat charge, and \$45 dues allocation as basis for income. |
| Catered lunch                                   | 6754.00                 | 7920.00          | 360 lunches (40 meals for each of 9 months) @ \$22   |
| Program/seat only                               | 300.00                  | 450.00           | \$50 a month (10 seats) X 9 meetings   |
| 50/50 Raffle Donation                           | 489.50                  | 600.00           | Lower estimate based on average of amount raised monthly in 2023-24 FY.  |
| Donations                                       | 2.00                    |                  | Allows documentation for donation of paid expenses back to RRNN.   |
| Petty Cash                                      | 0.00                    | 50.00            | Petty cash advanced. Returned as income on Line 35.  |
| <b>Total Luncheon Income</b>                    | <b>7,545.50</b>         | <b>9,020.00</b>  |  |
| <b>MEMBERSHIP INCOME</b>                        | <b>6,475.00</b>         | <b>6,975.00</b>  | Based on renewals processed, we estimate 155 paying members.   |
| Certificate of Deposit Interest                 | 107.51                  | 220.00           | Interest payable at term of CD on 1-3-24. Note: Renewed/new term ends 7-3-24                                   |
| <b>Total Membership Income</b>                  | <b>6,582.51</b>         | <b>7,195.00</b>  | Stripe, Teller, and Mobile Deposits  |
| <b>TOTAL INCOME</b>                             | <b>14,128.01</b>        | <b>16,215.00</b> |  |
| <b>BUSINESS LUNCHEON MEETING EXPENSE</b>        |                         |                  |  |
| Luncheon Merchant (Credit Card) Fees            | 287.89                  | 400.00           | Stripe fees are per item charge. 2.9% + 30¢ per transaction  |
| Catered Lunch                                   | 4,921.80                | 5,742.00         | 360 Lunches (40 at each of 9 luncheons) @ \$15.95  |
| Luncheon Service Charge                         | 984.36                  | 1,034.00         | Catering will set up, serve, and remove set up.  |
| Tax on Catered Lunch & Service Charge           | 487.27                  | 560.00           | 8.25% Sales Tax in Round Rock <b>Tax calculated on base meal price, plus service charge.</b>                   |
| Gratuities                                      | 222.25                  | 575.00           | 10% gratuity for 360 lunches <b>(Percentage calculated on base meal price only)</b>                            |
| Beverages for Luncheon                          | 18.40                   |                  | Current caterer proposal includes cost of beverages.   |
| Decorations                                     | 26.40                   | 100.00           |  |
| <b>Total Meal Expense</b>                       | <b>6,948.37</b>         | <b>8,411.00</b>  |  |
| Programs (450 expense/450 donations)            | 350.00                  | 900.00           |  |
| Room Rental @ Brushy Creek Comm.                | 3,835.00                |                  |  |
| Tax on Facility Fee Paid                        | 0.00                    |                  |  |
| Room Rental Deposit for American Legion         | 250.00                  | 1,500.00         | 9 luncheon meetings & 1 sponsored breakfast at American Legion.  |
| Board Meetings - Journey of Faith UMC           | 300.00                  | 300.00           | Annual donation for monthly board meetings at facility.  |
| Refunds   | 27.00                   | 50.00            |  |
| Petty Cash                                      | 50.00                   | 50.00            |  |
| <b>Total Business Meeting Expense</b>           | <b>4,812.00</b>         | <b>2,800.00</b>  |  |
| <b>OPERATIONAL EXPENSES</b>                     |                         |                  |  |
| Website   | 1,043.65                | 1,400.00         | Word Press, GoDaddy Domain, Membership Works, Website Consults   |
| Membership Works                                |                         |                  |  |
| Word Press Engine                               |                         |                  |  |
| Stellar Communications                          |                         |                  |  |
| Administrative                                  |                         |                  |  |
| Postage, Office Supplies                        | 288.63                  | 500.00           |  |
| Projector, Seat Covers                          |                         | 1,329.00         | One time purchase of items needed for American Legion meeting venue.   |
| Caring Hands                                    | 0.00                    | 200.00           |  |
| Membership                                      | 0.00                    | 275.00           |  |
| Stripe Membership Credit Card Fees              | 195.69                  | 400.00           |  |
| Social Media/Publicity                          | 0.00                    | 100.00           |  |
| Coffee Time                                     | 276.19                  | 500.00           |  |
| Friendship/Memorials                            | 52.80                   | 300.00           |  |
| <b>Total Operational Expenses</b>               | <b>1,856.96</b>         | <b>5,004.00</b>  |  |
| <b>TOTAL EXPENSES/ALLOCATIONS</b>               | <b>13,617.33</b>        | <b>16,215.00</b> |  |
| <b>Approved by RRNN Board 4-4-24</b>            |                         |                  |  |
| 3-31-24: (\$5,107 in CD/\$6,571.55 in Checking) |                         |                  | Reserve earmarked for 50th Anniversary Expenses and Website Upgrade  |